



Boys & Girls Clubs of Lincoln/Lancaster County

Member Supervision Policy

Club activities should be under continuous supervision by a Club staff and should maintain reasonable ratios when supervising youth.

BGCL Recommended Ratios:

Activity Type	Staff	Youth
Drop-in	1	15
Instructional	1	15
Group Clubs	1	15
Teams	1	15
Day Camp	1	15
Day Trips	1	15
Swimming	1 lifeguard	20 swimmers

Boys & Girls Clubs of Lincoln/Lancaster County is committed to providing a safe environment. As such, all Club activities shall be under continuous supervision by a Club staff.

Staff shall not:

- Use electronic devices such as cell phones, PDAs, or other communication devices for personal use while supervising Club members.

Staff shall:

- Abide by all BGCL policies and procedures.
- Ensure at least 2 staff are present on site when supervising Club members.
- Maintain proper ratios at all times.
- Be trained on appropriate supervision tactics and behavior patterns.
- Ensure all volunteers are supervised by an adult staff member.
- Immediately notify their Club Director and/or submit a written Incident Report detailing supervision issues or incidents.
- Ensure all Incident Reports prepared by that Staff member are sent to the Club Director.
- Ensure all exceptions to this policy are approved by the Club Director prior to the Club activity.

- Understand that volunteers are never to be considered staff and are not included in supervision ratios.